

SINGAPORE SPORT INSTITUTE INSTITUTIONAL REVIEW BOARD – Amendment Form for IRB Review



Kindly fill in ALL fields; do NOT leave any blanks. Enter 'NA' or 'NIL' should you not wish to enter any content.

SECTION 1: STUDY INFORMATION	
IRB Reference Number:	
IRB Approval Date:	
Title of Project:	
Principal Investigator (PI):	<hr/> Signature
Designation:	
Department / Division / Organisation:	
Contact Details (Tel / Email):	/

SECTION 2: AMENDMENT INFORMATION
<p>2.1. Please select the type of amendment you are requesting (select all that apply):</p> <ul style="list-style-type: none"><input type="checkbox"/> Change in protocol (design, methodology, procedures, etc.)*<input type="checkbox"/> Change to number of participants and/or selection criteria<input type="checkbox"/> Change in recruitment materials (flyers, emails, compensation, etc.)*<input type="checkbox"/> Change in study materials (surveys, questionnaires, etc.)*<input type="checkbox"/> Change in consent form*<input type="checkbox"/> Change in research personnel<input type="checkbox"/> Change in timeline*<input type="checkbox"/> Other changes <p><i>*Please ensure all revised/new documents with the changes highlighted are attached.</i></p>

2.2. Details and rationale for seeking amendments

For each item selected above, please describe the changes being made and rationale for the proposed changes

2.3. Do the requested changes increase the risks to participants?

YES / NO

If yes, please explain:

2.4. Are any of the changes the result of an unexpected or serious adverse event?

YES / NO

If yes, please explain:

2.5. If yes, did you promptly report these events to the IRB using the Incident Report Form?

NOT APPLICABLE / YES / NO

If no, you must submit an Incident Report Form to the IRB along with the IRB Amendment Form.

2.6. Are the changes expected to affect participants' willingness to participate in the research?

YES / NO

If no, please explain:

SECTION 3: PRINCIPAL INVESTIGATOR'S ENDORSEMENT

I certify that the information provided entirely and accurately describes the proposed changes to the research protocol. I agree not to make any changes to the project during the approval period until IRB approval for these changes has been obtained, except in the case of immediate harm to participants.

Principal Investigator (PI):		<hr/> Signature / Date
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Sign below **only** if there are changes to the list of co-investigator(s).
You may add more lines if necessary

Co-Investigators (Name / Designation, Organisation) : <i>(Please attach the CV of each co-nvestigator, max. 2 pages)</i>		<hr/> Signature / Date
		<hr/> Signature / Date
		<hr/> Signature / Date
		<hr/> Signature / Date

Please submit completed IRB Amendment Form together with required documents to:

SSI – IRB Secretariat
 Singapore Sport Institute
 Sport Singapore
 3 Stadium Drive
 Singapore 397630
sport_ssi_research@sport.gov.sg (Email)
 6500 5215 (Tel)

SECTION 4: OUTCOME OF AMENDMENT *(Secretariat Use)*

4. The research amendments have been:

- Rejected
- Approved with no further queries